About this guide

This is your course guide. It provides the basic but fundamental information about your course of study. This guide is yours for the duration of the course, we don't re-issue it annually and if any information contained within were to change then we will write to you to explain so.

In particular, if any important aspects relating to your modules were to change then we will inform you in accordance with the Code of Practice for the Management of Changes to Modules and Courses. The teaching and support teams which you will get to know over time will refer to this guide – it will be useful to you and we advise you to make good use of it throughout your studies.

The Course Guide should be read in conjunction with the more general sources of information which relate to all students at the University. The Student Handbook is a very detailed reference point for all issues relating to your studies which aren't specific to just your particular course. You might also want to refer to the Student Charter; the University's Policies and Regulations and the University Assessment Handbook documents which will provide you with all of the information that we think you will need for your period of study here.

If you need additional information, or you simply want to discuss elements of any of these documents or other aspects of your course, find that there is something you need to know, please contact your Faculty Student Services:

Faculty Student Services

We can help with the administration and organisation of your time at University – from enrolment and module registration, tuition fee enquiries, attendance support, course management and lifecycle queries, extenuating circumstances, leave of absence, transfers and changes, assignment submission, SAMs appointments, assessment and result queries, right through to Graduation.

You can also come and talk to us for impartial advice and support if things are starting to go wrong and you’re not sure who else to talk to. The main thing to remember is that you are not alone. We see large numbers of students over the course of a year on a variety of issues, so please don’t be afraid to approach us.

We are here to ensure that your transition into Higher Education is as smooth as possible. Normal office opening hours are Monday-Friday 08:45-17:00.

You can contact us through the e:vision help desk, by phone or in person or by e-mail:

<table>
<thead>
<tr>
<th>Faculty of Education Health and Wellbeing (City Campus)</th>
<th>The Millennium City Building MC 125</th>
<th>(01902) 518800</th>
<th><a href="mailto:FEHWStudentServices@wlv.ac.uk">FEHWStudentServices@wlv.ac.uk</a></th>
</tr>
</thead>
<tbody>
<tr>
<td>Faculty of Education Health and Wellbeing (Walsall Campus)</td>
<td>The Jerome K Jerome Building WA 005</td>
<td>(01902) 518800</td>
<td><a href="mailto:FEHWStudentServices@wlv.ac.uk">FEHWStudentServices@wlv.ac.uk</a></td>
</tr>
<tr>
<td>Faculty of Education Health and Wellbeing (Burton Campus)</td>
<td>Burton Centre</td>
<td>(01902) 518800</td>
<td><a href="mailto:FEHWStudentServices@wlv.ac.uk">FEHWStudentServices@wlv.ac.uk</a></td>
</tr>
<tr>
<td>Help and Advice is also available from Student Support &amp; Wellbeing...</td>
<td>Contact us at the Alan Turing Building MI 001 for all enquiries and referrals... Services operate at all campuses by appointment.</td>
<td>(01902) 321074</td>
<td><a href="mailto:ssw@wlv.ac.uk">ssw@wlv.ac.uk</a></td>
</tr>
<tr>
<td></td>
<td></td>
<td>(01902) 321070</td>
<td><a href="mailto:money@wlv.ac.uk">money@wlv.ac.uk</a></td>
</tr>
</tbody>
</table>

Welcome from the Course Leader

On behalf of the teaching and support teams from Extended /Supplementary Non-Medical Prescribing (V300) course, I would like to extend to you a very warm welcome to the University of Wolverhampton, and in
My name is Debra Smith and I am the course leader for your Extended /Supplementary Non-Medical Prescribing (V300) course and alongside your personal tutor, will be your main point of contact over the duration of your studies. My contact details are below – please don’t hesitate to get in touch if you need any support or guidance.

The successes which you will achieve whilst at the University are based upon a partnership between the expertise and support from the staff here and the effort you put into learning. We welcome students who are eager to think for themselves, to take control of their own learning and who are ready to get involved in developing the skills required in a highly competitive job market. Make the most of the wide range of opportunities available to you.

Studying at University can be difficult, and for many of you the transition into University life will be challenging. However we will support you throughout your course, particularly whilst you develop into an independent learner over the course of your first year with us.

We believe it is important that you are encouraged to make your own contribution to the effective operation and development of your chosen course. We hope that you might consider acting as a Course Representative during some of your time with us to help the University continue to improve your experience.

I would like to wish you every success with your studies. We look forward to working with you and hope that you enjoy your time with us.

Debra Smith

**Course Management and Staff Involvement**

<table>
<thead>
<tr>
<th>Role</th>
<th>Name</th>
<th>Specialism</th>
<th>eMail</th>
<th>Tel. Ext.</th>
<th>Room</th>
</tr>
</thead>
<tbody>
<tr>
<td>Head of Department</td>
<td>Mrs Sarah Sherwin</td>
<td></td>
<td><a href="mailto:S.Sherwin@wlv.ac.uk">S.Sherwin@wlv.ac.uk</a></td>
<td>8634</td>
<td>MC231</td>
</tr>
<tr>
<td>Course Leader</td>
<td>Mrs Debra Smith</td>
<td></td>
<td><a href="mailto:D.M.Smith@wlv.ac.uk">D.M.Smith@wlv.ac.uk</a></td>
<td>8697</td>
<td>MC231</td>
</tr>
<tr>
<td>Lecturer</td>
<td>Mr Paul Reynolds</td>
<td></td>
<td><a href="mailto:P.Reynolds@wlv.ac.uk">P.Reynolds@wlv.ac.uk</a></td>
<td>8653</td>
<td>MC231</td>
</tr>
<tr>
<td>Lecturer</td>
<td>Miss Jayne Murphy</td>
<td></td>
<td><a href="mailto:J.S.Murphy@wlv.ac.uk">J.S.Murphy@wlv.ac.uk</a></td>
<td>8632</td>
<td>MC231</td>
</tr>
<tr>
<td>Lecturer</td>
<td>Mrs Faith Muir</td>
<td></td>
<td><a href="mailto:Faith.Muir@wlv.ac.uk">Faith.Muir@wlv.ac.uk</a></td>
<td>8715</td>
<td>MC231</td>
</tr>
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</table>

**Educational Aims of the Course**

The aim of the award is to enable students to achieve the professional standards of proficiency for nurse/midwife/allied health professional prescribing underpinned by graduate subject knowledge and skills.

These Specific Professional Outcomes are

- Assess and consult with patient/clients, clients, parents and carers.
- Undertake a thorough history, including medication history and current medication (including over-the-counter, alternative and complementary health therapies) to inform diagnosis/take an appropriate history, clinical assessment and make an appropriate diagnosis, having considered the legal, cognitive, emotional and physical differences between children and adults.
- Understand and apply the relevant legislation to the practice of nurse/midwife prescribing.
- Critically appraise, use sources of information/advice and decision support systems in prescribing practice.
Understand the influences that can affect prescribing practice, and demonstrate your understanding by managing your prescribing practice in an ethical way.

- Understand and apply knowledge of drug actions in prescribing practice.
- Demonstrate an understanding of the roles and relationships of others involved in prescribing, supplying and administering medicines.
- Prescribe safely, appropriately and cost effectively.
- Practice within a framework of professional accountability and responsibility.

(NMC 2006, NMC 2007).

What makes this programme distinctive?

Students accessing this award will be from a wide range of areas within the West Midlands and across many health care specialisms in both acute, community, private and other statutory organisations. Networking and interprofessional education for students is encouraged and considered to be a strength of the course as evidenced in previous student course evaluations. DMPs are provided with an annual update each year along with other professional development opportunities. We are particularly proud of our strong pharmacology subject and prescribing practice expertise underpinning the award.

Course Structure

January (Part-time)

Part time students study alongside full time students. However, they do not study more than 80 credits in each academic calendar year.

<table>
<thead>
<tr>
<th>Module</th>
<th>Title</th>
<th>Credits</th>
<th>Period</th>
<th>Type</th>
<th>Module Leader</th>
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<tr>
<td>6NH033</td>
<td>Clinical Pharmacology for Healthcare Professionals (V300)</td>
<td>20</td>
<td>INYR</td>
<td>Core</td>
<td>Debra Smith</td>
</tr>
<tr>
<td>6NH026</td>
<td>Non Medical Prescribing Practice (V300)</td>
<td>20</td>
<td>CRYRA</td>
<td>Core</td>
<td>Debra Smith</td>
</tr>
</tbody>
</table>

Course Learning Outcomes
<table>
<thead>
<tr>
<th>Learning Outcome</th>
<th>Contributing Modules</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>UG Credit Course Learning Outcome 1</strong> <em>(UCCLO1)</em></td>
<td>6NH026 Non Medical Prescribing Practice (V300) 6NH033 Clinical Pharmacology for Healthcare Professionals (V300)</td>
</tr>
<tr>
<td>Assess and consult with patient/clients, clients, parents and carers.</td>
<td></td>
</tr>
<tr>
<td><strong>UG Credit Course Learning Outcome 2</strong> <em>(UCCLO2)</em></td>
<td>6NH026 Non Medical Prescribing Practice (V300) 6NH033 Clinical Pharmacology for Healthcare Professionals (V300)</td>
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<tr>
<td>Undertake a thorough history, including medication history and current medication (including over-the-counter, alternative and complementary health therapies) to inform diagnosis/take an appropriate history, clinical assessment and make an appropriate diagnosis, having considered the legal, cognitive, emotional and physical differences between children and adults</td>
<td></td>
</tr>
<tr>
<td><strong>UG Credit Course Learning Outcome 3</strong> <em>(UCCLO3)</em></td>
<td>6NH026 Non Medical Prescribing Practice (V300) 6NH033 Clinical Pharmacology for Healthcare Professionals (V300)</td>
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<tr>
<td>Understand and apply the relevant legislation to the practice of nurse/midwife prescribing.</td>
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<tr>
<td><strong>UG Credit Course Learning Outcome 4</strong> <em>(UCCLO4)</em></td>
<td>6NH026 Non Medical Prescribing Practice (V300) 6NH033 Clinical Pharmacology for Healthcare Professionals (V300)</td>
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<tr>
<td>Critically appraise, use sources of information/advice and decision support systems in prescribing practice.</td>
<td></td>
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<tr>
<td><strong>UG Credit Course Learning Outcome 5</strong> <em>(UCCLO5)</em></td>
<td>6NH026 Non Medical Prescribing Practice (V300) 6NH033 Clinical Pharmacology for Healthcare Professionals (V300)</td>
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<tr>
<td>Understand the influences that can affect prescribing practice, and demonstrate your understanding by managing your prescribing practice in an ethical way</td>
<td></td>
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<tr>
<td><strong>UG Credit Course Learning Outcome 6</strong> <em>(UCCLO6)</em></td>
<td>6NH026 Non Medical Prescribing Practice (V300) 6NH033 Clinical Pharmacology for Healthcare Professionals (V300)</td>
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<td>Understand and apply knowledge of drug actions in prescribing practice.</td>
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<td><strong>UG Credit Course Learning Outcome 7</strong> <em>(UCCLO7)</em></td>
<td>6NH026 Non Medical Prescribing Practice (V300) 6NH033 Clinical Pharmacology for Healthcare Professionals (V300)</td>
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<td>Demonstrate an understanding of the roles and relationships of others involved in prescribing, supplying and administering medicines.</td>
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<tr>
<td><strong>UG Credit Course Learning Outcome 8</strong> <em>(UCCLO8)</em></td>
<td>6NH026 Non Medical Prescribing Practice (V300) 6NH033 Clinical Pharmacology for Healthcare Professionals (V300)</td>
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<tr>
<td>prescrib safely, appropriately and cost effectively.</td>
<td></td>
</tr>
<tr>
<td><strong>UG Credit Course Learning Outcome 9</strong> <em>(UCCLO9)</em></td>
<td>6NH026 Non Medical Prescribing Practice (V300) 6NH033 Clinical Pharmacology for Healthcare Professionals (V300)</td>
</tr>
<tr>
<td>Practice within a framework of professional accountability and responsibility.</td>
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</table>

**PSRB**
Employability in the Curriculum

This award will further add to the competence, confidence and employability of practitioners at a more senior level.

Teaching, Learning and Assessment

A range of learning activities will be utilised to support the achievement of the course learning outcomes. These will include interactive lectures and presentations, CANVAS, seminars, workshops, practice related activities, group and individual tutorials, clinical skills development within the practice setting, enquiry based learning, self directed study and reflection.

Reference Points

This course is also underpinned by University and School of Health and Wellbeing guidance, strategic plans and academic regulations. For further information please refer to the reference points on the course specification (course guide).

Standards of proficiency for nurse and midwife prescribers (NMC 2006) and relevant updates of NMC circulars

The Code: conduct, ethics and performance for nurses and midwives (NMC 2008)

The programme has been benchmarked against the following:-


Blended Learning Targets

Graduate Attributes University of Wolverhampton.

Academic Regulations Exemptions

Section C.1.2 - Exemption for the Non-Medical Prescribing award to run outside of the University Academic Calendar due to Professional Body requirements.

Section D.3.5 - For practice modules, where two attempts have been made, there will be no right to repeat the module. Failure to pass each assessment component (theory or practice) at the re-sit opportunity will result in discontinuation from the course.

Section D.3.9 and D.3.10. - In accordance with Professional Body regulations, no compensation will be awarded on practical or theoretical modules.
Section D.2.1. - Exemption to permit the use of pass/fail grading scheme rather than the University percentage mark scheme on the following module;

6NH033 Clinical pharmacology for Healthcare Professionals.

Support with your studies

University Learning Centres are the key source of academic information for students providing access to:

- Physical library resources (books, journal, DVDs etc.)
- Study areas to allow students to study in the environment that suits them best: Social areas, quiet and silent areas.
- A wide range of online information sources, including eBooks, e-journals and subject databases
- Academic skills support via the Skills for Learning programme
- Students on campus can attend workshops or ask for one-to-one help on a range of skills such as academic writing and referencing.
- Dedicated Subject Pages to enable you to explore key online information sources that are recommended for their studies.
- Physical access to local libraries both in UK and overseas via SCONUL and WorldCat agreements

We also strongly advise you to download to "MyWLV" student app. MyWLV is a single point of personalised access to the variety of systems the University offers. This includes pulling through relevant information (e.g. deadlines, timetables) and linking to underlying systems.

Course Specific Support

Students will be supported throughout the course by:-

The course award leader

The designated module leaders and teachers will provide academic support for the student on the module

Each student will have a Designated Medical Mentor (DMP) and Prescribing Lead to support. They will be allocated an academic personal tutor. In addition to this, the campus-based Learning Centres which provide special support, the University provides a range of support for you to develop the skills required for successful academic study. These include:

Infobites
Academic Writing Skills
Referencing
EndNote
PebblePAD
IT Services self-help guides
Study Skills
Skills for learning

Assist

ASSISTThe Student Enabling Centre
The School provides additional support:

FEHW Student Advisors

Within the induction day there is a dedicated face to face session on study skills, referencing and details on how to contact and access the above support services. Students will also be informed about the range of electronic study skills support available to them on a regular basis both within the induction period and in the delivery of each module. Within pre-course materials students are directed to a range of resources in relation to study skills focusing on activities such as how to write an assignment, making effective lecture notes etc.

Contact Hours

In higher education, the term 'contact hours' is used very broadly, to refer to the amount of time that you spend learning in contact with teaching or associated staff, when studying for a particular course.

This time provides you with the support in developing your subject knowledge and skills, and opportunities to develop and reflect on your own, independent learning. Contact time can take a wide variety of forms depending on your subject, as well as where and how you are studying. Some of the most common examples are:

- lectures
- seminars
- tutorials
- project supervisions
- demonstrations
- practical classes and workshops
- supervised time in a studio/workshop
- fieldwork
- external visits
- work-based learning (including placements)
- scheduled virtual interaction with tutor such as on line, skype, telephone

In UK higher education, you as the student take primary responsibility for your own learning. In this context, contact time with teaching and associated staff is there to help shape and guide your studies. It may be used to introduce new ideas and equip you with certain knowledge or skills, demonstrate practical skills for you to practise independently, offer guidance on project work, or to provide personalised feedback.

Alongside contact time, private or independent study is therefore very significant. This is the time that you spend learning without direct supervision from, or contact with, a member of staff. It might include background reading, preparation for seminars or tutorials, follow-up work, wider practice, the completion of assignments, revision, and so on.

Course Specific Health and Safety Issues

No specific health and safety issues recorded.

Course Fact File
<table>
<thead>
<tr>
<th><strong>Hierarchy of Awards:</strong></th>
<th>University Statement of Credit Extended /Supplementary Non-Medical Prescribing (V300)</th>
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<tbody>
<tr>
<td><strong>Course Codes:</strong></td>
<td>HL023Z31UV</td>
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<tr>
<td><strong>Awarding Body / Institution:</strong></td>
<td>University of Wolverhampton</td>
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<tr>
<td><strong>School / Institute:</strong></td>
<td>The Institute of Health</td>
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<tr>
<td><strong>Category of Partnership:</strong></td>
<td>Not delivered in partnership</td>
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<tr>
<td><strong>Location of Delivery:</strong></td>
<td>University of Wolverhampton</td>
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<tr>
<td><strong>Teaching Institution:</strong></td>
<td>University of Wolverhampton</td>
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