Course Specification

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Produced By:	Oliver Jones
Status:	Validated

Core Information

Awarding Body / Institution:	University of Wolverhampton		
School / Institute:	Institute of Health		
Course Code(s):	NH064P31UV	Part-time	1 Years
Course Title:	Postgraduate Certificate Emergency Planning Resilience and Response		
Hierarchy of Awards:	Postgraduate Certificate Emergency Planning Resilience and Response University Statement of Credit University Statement of Credit		
Language of Study:	English		
Date of DAG approval:	01/Jun/2017		
Last Review:	2019/0		
Course Specification valid from:	2012/3		
Course Specification valid to:	2025/6		

Academic Staff

Course Leader:	Mr Stewart Mashiter
Head of Department:	Mr Peter Gregory

Course Information

Location of Delivery:	University of Wolverhampton
Category of Partnership:	Not delivered in partnership
Teaching Institution:	University of Wolverhampton
Open / Closed Course:	This course is open to all suitably qualified candidates.

Entry Requirements:

Entry requirements are subject to regular review. The entry requirements applicable to a particular academic year will be published on the University website (and externally as appropriate e.g. UCAS

Normally candidates for this course will hold a first degree or evidence of level 6 / 7 study achieved at or above a minimum pass grade or equivalent However, candidates will be considered for the course that have experience related to the areas of study for example already working in an emergency service, local authority, NHS organisation or working in an emergency planning, resilience and response capacity.

If English is not the applicant's first language they will need to have a TOEFL score of 550 or above, or an IELTS score of 6.0 or above, or evidence of English proficiency equivalent to these scores.

Recognition of Prior Learning (RPL) – students may apply for up to 90 credits of RPL subject to the guidelines set out in the RPL Guidelines.

Distinctive Features of the Course:

This course aims to meet professional development needs in the field of Emergency Planning Resilience and Response:

- There will be opportunities for multi-agency learning; which is vital to employment within the increasingly integrated emergency planning arena.
- Development of a range of strategic skills to enable the use of action learning and reflection.
- A friendly, helpful and student-focused team of academic and administrative staff.
- The programme is delivered by subject specialists who are involved in significant advisory roles and research within Emergency Planning locally, regionally and nationally, and who participate in national communities of practice, developing and sharing expertise across the UK.
- Links and knowledge from local, national and international research initiatives undertaken in the Faculty of Education, Health & Wellbeing and the wider University research institutions.

Educational Aims of the Course:

This Postgraduate Certificate course in Emergency Planning Resilience and Response will provide you with an opportunity for you to develop postgraduate level education in the concepts theories and academic skills for emergency response, emergency planning, resilience, business continuity, disaster management and recovery.

The course caters for professionals who may already be working in this field or those wishing to embark on a career in emergency planning who have transferable knowledge and skills.

The course aims to offer a flexible approach to the subjects studied and those already working in this area will be able to further develop their knowledge skills and experience. The course will ensure you develop a sound working knowledge of the principles and practice of emergency planning and underpinning policy.

You will develop valuable skills in communication and strategic leadership. You will also develop a wide range of inter-personal skills for effective use in multi-agency teams.

Depending on your background, organisation and relevant experience, you have a choice of routes to achieve

your award. The primary route for all students includes the standard modules but those modules of equivalent university credit value can be swapped out for those on either/both of the supplementary routes as follows:

Primary Route: Standard Modules

You will study three 20 credit modules to achieve the Postgraduate Certificate. You may also use the recognition of prior learning process to credit relevant previously achieved Level 7 credits towards a portion of the course. Module 7HW032 Emergency Management : Foundations & Frameworks must be studied to achieve the full Postgraduate Certificate.

Supplementary Route: National Ambulance Resilience Unit (NARU)

This route mirrors that of the standard route but allows for certain standard modules to be replaced by our range of online assessment modules linked directly to courses provided by NARU. Access to these modules requires certificated evidence of completing the associated NARU course. You then have the opportunity to undertake an academic assessment of learning from a range of NARU courses. Please see the available modules contained in this documentation.

Supplementary Route: Rescue3 Europe:

This route mirrors that of the standard route but allows for certain standard modules to be replaced by our range of online assessment modules linked directly to a number of courses provided under the syllabus of Rescue3 Europe. Access to these modules requires certificated evidence of completing the associated Rescue3 Europe course. You then have the opportunity to undertake an academic assessment of learning from a range of Rescue3 Europe courses. Please see the available modules contained in this documentation.

Intakes:

October

Major Source of Funding:

Office for Students (OFS)

Tuition Fees:

Tuition fees are reviewed on an annual basis. The fees applicable to a particular academic year will be published on the University website.

Year	Status	Mode	Amount
2020/1	H	Part Time	£2550.00
2021/2	H	31	£2600.00

PSRB:

None

Course Structure:

October (Part-time)

Year 1

Postgraduate Certificate students normally study 60 credits for their award.
Modules should not be selected more than once.

Module	Title	Credits	Period	Type
7HW032	Emergency Management: Foundations and Frameworks	20	INYR	Core

Linked Option Group Rule: Select a minimum of 20 credits and a maximum of 20 credits from the linked (*) groups.

*For this option group you must choose a minimum of 0 credits and a maximum of 20 credits

Standard route (block 2)

7HW031	Disasters: Causation, Consequence Management & Learning	20	INYR	

Linked Option Group Rule: Select a minimum of 20 credits and a maximum of 20 credits from the linked (*) groups.

*For this option group you must choose a minimum of 0 credits and a maximum of 20 credits

Standard route (block 3)

7HW033	Communication, Information & Resilience	20	INYR	

Linked Option Group Rule: Select a minimum of 20 credits and a maximum of 20 credits from the linked (*) groups.

*For this option group you must choose a minimum of 0 credits and a maximum of 20 credits

NARU options (block 2)

7AH009	NARU Operational / On Scene Command	20	INYR	
7AH010	NARU Tactical Command	20	INYR	
7AH012	HART Module 1 Extended Duration Breathing Apparatus (EDBA)	20	INYR	
7AH013	HART Initial Course Modules 2 and 3	20	INYR	
7AH014	HART Module 4 Urban Search and Rescue (USAR)	20	INYR	

*For this option group you must choose a minimum of 0 credits and a maximum of 20 credits

MOD option (block 2)

7AH015	Aircraft Post-Crash Management - Incident Officers Assessment	20	INYR	

*For this option group you must choose a minimum of 0 credits and a maximum of 20 credits

RESCUE 3 option (block 2)

7AH016	Swift Water & Flood Rescue Boat Operator	20	INYR
7AH017	Swift Water & Flood First Responder	5	INYR
7AH018	Swift Water & Flood Rescue Technician	10	INYR
7AH019	Swift Water & Flood Rescue Technician Advanced	20	INYR
7AH020	Water and Flood Awareness	5	INYR
7AH021	Management of Water and Flood Incidents	20	INYR
7AH045	Rope Rescue Operator	20	INYR
7AH046	Confined Space Rescue Operator	20	INYR
7AH047	Ice Rescue Technician	10	INYR
7AH048	Wind Turbine access for Emergency Responders	10	INYR
7AH050	Safe Working at Height	10	INYR
7AH051	Water and Flood Team Leader	10	INYR

Linked Option Group Rule: Select a minimum of 20 credits and a maximum of 20 credits from the linked (*) groups.

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7AH019	Swift Water & Flood Rescue Technician Advanced	20	INYR
7AH020	Water and Flood Awareness	5	INYR
7AH021	Management of Water and Flood Incidents	20	INYR
7AH045	Rope Rescue Operator	20	INYR
7AH046	Confined Space Rescue Operator	20	INYR
7AH047	Ice Rescue Technician	10	INYR
7AH048	Wind Turbine access for Emergency Responders	10	INYR
7AH050	Safe Working at Height	10	INYR
7AH051	Water and Flood Team Leader	10	INYR

Please note: Optional modules might not run every year, the course team will decide on an annual basis which options will be running, based on student demand and academic factors, to create the best learning experience.

Learning, Teaching and Assessment

Academic Regulations Exemption:

Section 1.2.3 - Exemption for delivery outside the standard Univerity Academic Calendar.

APPROVED by AFRSC on 5/4/2016.

Reference Points:

QAA UK Quality Code for Higher Education - www.qaa.ac.uk/quality-code

QAA UK Quality Code for Higher Education Advice & Guidance - www.qaa.ac.uk/en/qualitycode/advice-and-guidance

QAA Subject Benchmark Statements - www.qaa.ac.uk/en/quality-code/subject-benchmarkstatements

QAA Qualifications and Credit Frameworks - www.qaa.ac.uk/en/quality-code/qualificationsand-credit-frameworks

University Policies and Regulations - https://www.wlv.ac.uk/about-us/governance/legal-information/policies-and-regulations/academic-regulations/

Equality Act (2010) Statements

Subject documentation:

Civil Contingencies Act 2004

Emergency Preparedness

Emergency Response & Recovery.

Learning Outcomes:

PGCert Course Learning Outcome 1 (PGCCLO1)

Demonstrate a systematic understanding of knowledge, and a critical awareness of current problems and/or new insights, much of which is at, or informed by, the forefront of your academic discipline, field of study or area of professional practice with a conceptual understanding that enables the student: A. to evaluate critically current research and advanced scholarship in the discipline. B. to evaluate methodologies and develop critiques of them and, where appropriate, to propose new hypotheses.

PGCert Course Learning Outcome 2 (PGCCLO2)

Demonstrate a comprehensive understanding of techniques applicable to advanced scholarship within the emergency planning, resilience and response fields and an ability to continue to advance your knowledge and understanding, and to develop new skills to a high level.

PGCert Course Learning Outcome 3 (PGCCLO3)

Demonstrate originality in the application of knowledge, together with a practical understanding of how established techniques of research and enquiry are used to create and interpret knowledge in the discipline of emergency planning, resilience and response.

PGCert Course Learning Outcome 4 (PGCCLO4)

Ability to deal with complex issues both systematically and creatively, make sound judgements in the absence of complete data, and communicate your conclusions clearly to specialist and non-specialist audiences.

PGCert Course Learning Outcome 5 (PGCCLO5)

Demonstrate self-direction and originality in tackling and solving problems, and act autonomously in planning and implementing tasks at a professional or equivalent level.

PGCert Course Learning Outcome 6 (PGCCLO6)

Demonstrate the qualities and transferable skills necessary for employment requiring: A. the exercise of initiative and personal responsibility. B. decision-making in complex and unpredictable situations. C. the independent learning ability required for continuing professional development.

Overview of Assessment:

Module	Title	Course Learning Outcomes
7HW031	Disasters: Causation, Consequence Management & Learning	PGCCLO1, PGCCLO2, PGCCLO3, PGCCLO4, PGCCLO5, PGCCLO6
7HW032	Emergency Management: Foundations and Frameworks	PGCCLO1, PGCCLO2, PGCCLO3, PGCCLO4, PGCCLO5, PGCCLO6
7HW033	Communication, Information & Resilience	PGCCLO1, PGCCLO2, PGCCLO3, PGCCLO4, PGCCLO5, PGCCLO6

Teaching, Learning and Assessment:

The learning activities which will support you in the achievement of the learning outcomes are wide and varied. The types of learning experiences which will help you achieve this include:

Lectures: You will experience a variety of lecture formats. Both teacher and student centred lectures are encouraged. Within the lecture, time will be provided where you are encouraged to be interactive with lecturers to aid clarification and extension of your knowledge and understanding. All lecture material will be supported by digital technology to enhance learning, and will be made available for you to access independently throughout a module on VLE our virtual learning environment.

Seminars: These are educational opportunities to extend and deepen your understanding of topics covered in a module. In some seminar forums you will be encouraged to take the lead in discussing relevant articles, policies and the theoretical and evidence base that underpins the module.

Work Based Learning: The learning outcomes of which are developed via a tripartite negotiation between you, the university and your employer. The actual methods of achieving the learning will vary greatly but will always include personal tutor support.

Workshops: Workshops will allow you to develop skills of interaction and critical debate with a wide variety of academic staff and students, they are essential to developing skills for inter-professional working in health and social care.

Debate and dialogue: These learning activities are integral to lectures and seminars. The University's virtual learning environment, VLE provides a forum for you and your colleagues to engage in dialogue with each other as well as with academic staff.

Formative on-line assessments: Here opportunities will be provided for you to 'have a go' at some summative assessment tasks before the actual (graded) assessment is submitted. This will develop your academic and practical skills through face to face tutorial guidance and on-line feedback.

Peer presentations: You will be required to study some aspects of specific modules independently and feed back your findings to the wider group, which allows you to further develop your academic skills and critical approach.

Tutorials: Face to face meetings with Module Leaders, the Award Leader and your Personal Tutor aim to tailor academic advice to meet your individual needs.

Independent and self-directed learning: These are essential aspects of learning at postgraduate level. Academics responsible for module delivery will ensure essential reading material is made known to you e.g. research studies and articles, chapters in books, whole books, policies and web based material. In each module there will be a degree of freedom for you to explore topics of your own choice in the context of the module specific learning outcomes. To achieve this you will need to seek out and review material additional to that recommended by module leaders to support your academic and professional development.

Assessment Methods:

At the University of Wolverhampton, a variety of modes of assessment will be used to support and test your learning and progress and to help you develop capabilities that are valued beyond your University studies and into your working life. Your course may include a variety of assessment activities:

Written examinations (including online examinations, open and closed book examinations and quizzes) Coursework (for example, essays, reports, portfolios, project proposals and briefs, CVs, poster presentation) Practical (for example, oral and video presentations, laboratory work, performances, practical skills assessment)

In the final year of your undergraduate degree, and at the end of your postgraduate degree, you are likely to be expected to write an extended piece of work or research, such as a dissertation or a practice-based piece of research.

Student Support:

- Online resources for each module will be readily available through CANVAS
- Personal Tutorial support both online and face to face
- Dedicated award team
- The development of a "Buddy" system for late international starters
- Student centred support for English conversational skills (aimed to support international students and provided through the Student Union)
- Assessment of key study skills will be an integral component of each summative assessment in each module

- A Post Graduate student group will meet regularly to provide contact and support for post-graduate students conducting their own research studies.
- LIS 'Skills for Learning' webpages offer useful online support and resources www.wlv.ac.uk/skills - ranging from referencing advice to support for academic writing and critical thinking.
- A range of 'Skills for Learning' workshops are available where participants can increase their academic and information skills in a supportive environment.
- LIS Learning & Skills Librarians offer individual support across our campus Learning Centres, as well as online support e.g. Skype appointments.
- LIS's ASSIST online chat service provides real-time online librarian support.
- The Careers and Employment Services team offering support in finding a part-time job or volunteering whilst studying and help in preparing for perhaps different work after study.
- Counselling offering a confidential space in which you can talk to a counsellor about your concerns. Personal appointments are available on all campuses; there is a drop-in service every weekday at City Campus and on online counselling is available at Counseling Services
- The student financial support unit at money matters can help students with advice on funds available to students.
- The student enabling service centre provides a comprehensive range of support for Deaf, Dyslexic and Disabled students including; screenings and assessments, guidance on gaining financial support, various support services and enabling technologies. They can be contacted at students with disabilities.

Employability in the Curriculum:

Emergencies and disasters have increased globally over the past 20 years and this trend is set to remain high. Organisations across the UK including the National Health Service (NHS), the emergency services, local government, HM Armed Forces and the private sector need to develop the ability to respond to `a variety of major incidents and to manage recovery locally, regionally or nationally and internationally within the context of the UK Civil Contingencies Act (2004)and other international legislation. Each major organisation will have in place a Major Incident Plan that is built upon the principles of risk assessment and emergency planning skills. Most organisations have set up emergency planning departments and career opportunities exist in working in the field of emergency planning at local, regional and national and International levels. This course will give you the advanced underpinning theories, principles and concepts of emergency planning resilience and response and enable you to engage with strategic and national and International guidelines in practice.

Students undertaking this course may already be working in the field of emergency planning or on the front line in accident and emergency services, etc. It is envisaged that students will develop strategic leadership skills and develop further their multi-agency working. The course is built upon best practice and will enable students to gain the knowledge and skills to implement the strategies outlined in the Civil Contingencies Act (2004) and other national policies and guidelines.

Many of our students go on to achieve new jobs and/or promotion as a result of their studies. Often this happens during their course not only after completion. Participating in academic study at all levels will encourage analysis and criticality and hence will improve the opportunity for promotion and advancement. Successful completion of an academic qualification will facilitate students in providing a justification for progression through the skills escalator and will often act as a catalyst to enable the student to pass through the band gateways. This may be an opportunity for you to move into this area of work on completion of your studies.