

Course Specification

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Core Information

Awarding Body / Institution:	University of Wolverhampton		
School / Institute:	School of Humanities		
Course Code(s):	CW005T01UV CW005T31UV	Full-time Part-time	4 Years 8 Years
UCAS Code:	W804		
Course Title:	BA (Hons) Creative and Profess	sional Writing with Founda	tion Year
Hierarchy of Awards:	Bachelor of Arts with Honours Creative and Professional Writing Bachelor of Arts Creative and Professional Writing Diploma of Higher Education Creative and Professional Writing Certificate of Higher Education Creative and Professional Writing University Statement of Credit University Statement of Credit		
Language of Study:	English		
Date of DAG approval:	01/Sep/2017		
Last Review:	2021/2		
Course Specification valid from:	2013/4		
Course Specification valid to:	2027/8		

Academic Staff

Course Leader:	Dr Nicola Allen
Head of Department:	Dr Frank Wilson

Course Information

Location of Delivery:	University of Wolverhampton
Category of Partnership:	Not delivered in partnership
Teaching Institution:	University of Wolverhampton
Open / Closed Course:	This course is open to all suitably qualified candidates.

Entry Requirements:

Entry requirements are subject to regular review. The entry requirements applicable to a particular academic year will be published on the University website (and externally as appropriate e.g. UCAS

Students must have studied a minimum of two years post GCSE level. However, it is expected that some applicants will be mature students with work experience, who wish to further their career development. These applicants will be processed through standard procedures, which may involve an interview as part of the process. Please see http://wlv.ac.uk/mature for further information. Those who do not meet the entry requirements may be offered an alternative course.

Students may apply for RPL and receive credit, subject to the guidelines set out in the University of Wolverhampton RPL guidelines.

Distinctive Features of the Course:

Foundation Year:

The course is taught by published writers whose books cover a wide range of creative, professional and critical disciplines (fiction, poetry, journalism, critical writing and scholarship etc.).

Special visiting lecturers from the world of publishing are invited to speak on modules, as are internationally renowned authors.

The Creative and Professional Writing team at Wolverhampton have pioneered the use of interactive webbased forums for teaching and assessment. These activities have proved very popular with students.

During the Foundation part of your degree, you can develop the skills and knowledge that you need to study at undergraduate level, building on your strengths and working on your weaknesses, so that you can feel confident that by the end you are ready to commence a degree course, and to apply the skills to undertake the directed and independent learning which will help you to achieve your potential. This will allow you to embark on Level 4 study in an appropriate undergraduate discipline or combined award, confident that you have developed the skills and chosen the most relevant subject area(s) to specialise in, which will allow you to perform strongly at degree level and enhance your career aims.

All of our foundation modules are taught in small subject-specific groups. Several of the modules on the foundation part of the degree are assessed via portfolio, so lots of tasks contribute to your final grade This means that we can give you credit for the things that you do best, and give you support to identify areas of strength and areas for potential development.

For the foundation part of the degree you will study two taught modules per semester, in the autumn semester you will study one 40 credit study skills module, this is designed to help you get to grips with university life and to gain the skills you need to exceed at degree level. The other 20 credit module contains subject-specific content, so you begin learning your subject from day one. In the spring semester you will take one subject-specific module, plus your individual project, this guarantees you weekly one-to-one sessions with a subject-specific member of our team, in these sessions you will work with your tutor to develop your own project on what interests you the most. For the degree part of the course you will study three modules per semester.

You will be assigned an Academic Coach to help guide you through the first two years of your course. This person will help with study skills as well as offering advice on the transition to life at University.

Creative and Professional Writing post Foundation Year:

We are one of a handful of universities to offer a dedicated single hons programme in Creative and Professional writing (many do not offer both elements). This means that you will explore the practice of writing both as a literary art and as vocation. You will also have the unique opportunity to engage with a Learning Pathway of study from Level 5 in either Poetry, Prose, Professional, or Specialist Writings, or to undertake the traditional piecemeal approach to your studies by engaging with a variety of writing practices and genres. For example: you might wish to pursue a Poetry Pathway where we offer a poetry-focused module at every level; our Prose Pathway culminates in the option to begin and work on a novel; or maybe you want to focus upon the business of writing via our Professional Writing Pathway where modules offer the practical experience of writing for industry and other non-fiction routes. This will enable you to take ownership over your own learning whilst better preparing you for roles in the creative industries and how to best prepare for a portfolio career. We also offer an interdisciplinary module in writing for children with the opportunity to work with illustration students from the School of Art, and modules that study both the writers of our region and the regional voice. We also offer various public performance opportunities via our student showcase platforms at Wolverhampton Literature Festival and Middleway Words, and a dedicated Writing Week – where all students come together as one writing community - that offers personal writing space alongside literary events and industry speakers.

Educational Aims of the Course:

The Foundation Year programme is devised to suit a variety of careers within the creative industries, in education, creative community project work, and in academic research.

Post Foundation Year: This is a practice-led programme that will enable you to develop your writing skills in both a creative and professional context. Led by a team of active published writers and leading academics in their fields of expertise, we offer a continuous platform of support and guidance alerting you to the many career routes a writer can pursue. Our new Learning Pathways programme will enable you to take ownership of your own learning from Level 5, allowing you to either take a more specialist approach to your writing by mastering your preferred medium, or to work piecemeal across the different forms and styles of writing we study. The programme will introduce you to the relevant concepts and theories associated with writing, and encourage you to work across disciplines via our collaborative partnerships with the School of Art. Our Writing Week platforms offers both dedicated writing spaces for personal and university-led projects, with access to authors and industry experts for careers guidance. This degree will not only nurture your practice by enabling you to understand the writing process but enable you to communicate more effectively, and, through informal workshops, enhance your own creative and critical judgement. Consequently, you will develop a range of vital transferable skills including presentation and oral performance; social media management and digital literacy; enterprise and entrepreneurship; project management and working collaboratively, all of which are of immense value in graduate employment and freelance/portfolio careers.

Intakes:	
September January	
Major Source of Funding:	
Major Source of Funding: Office for Students (OFS)	

Tuition fees are reviewed on an annual basis. The fees applicable to a particular academic year will be published on the University website.

Year	Status	Mode	Amount
2020/1	Н	Full Time / Sandwich	£9250.00
2020/1	Overseas	Full Time / Sandwich	£12250.00
2020/1	Н	Part Time	£3050.00
2020/1	Overseas	Part Time	£6125.00
2021/2	Н	Full Time / Sandwich	£9250.00
2021/2	Overseas	Full Time / Sandwich	£12950.00
2021/2	Н	Part Time	£3100.00
2022/3	Н	Full Time / Sandwich	£9250.00
2022/3	Overseas	Full Time / Sandwich	£13450.00
2022/3	Н	Part Time	£3120.00

PSRB:

None

Course Structure:

January (Full-time)

Part time students study alongside full time students. However, they do not study more than 80 credits in each academic calendar year.

Module	Title	Credits	Period	Туре
3GK012	Preparing for Success at University	40	SEM2	Core
3HU006	Representations of Utopias and Dystopias	20	SEM2	Core

January (Full-time)

Part time students study alongside full time students. However, they do not study more than 80 credits in each academic calendar year.

Module	Title	Credits	Period	Туре
3GK013	Project-Based Learning	40	SEM1	Core
3GK014	Wolverhampton and its People	20	SEM1	Core

January (Full-time)

Full time and Sandwich Undergraduate Honours students normally study 120 credits per academic year; 60 credits semester 1 and 60 credits semester 2.

Module	Title	Credits	Period	Type
4CW001	Reading as a Writer	20	SEM2	Core
4EN009	Reading and Writing Poetry	20	SEM2	Core
4FI001	Screen Analysis: Storytelling	20	SEM2	Core

January (Full-time)

Full time and Sandwich Undergraduate Honours students normally study 120 credits per academic year; 60 credits semester 1 and 60 credits semester 2.

Part time students study alongside full time students. However, they do not study more than 80 credits in each academic calendar year.

Module	Title	Credits	Period	Type
4CW003	Craft of Writing	20	SEM1	Core
4CW007	Introduction to Creative Non-fiction	20	SEM1	Core
4EN013	Going Round the Wrekin: The Midlands in Literature	20	SEM1	Core

January (Full-time)

Full time and Sandwich Undergraduate Honours students normally study 120 credits per academic year; 60 credits semester 1 and 60 credits semester 2.

Part time students study alongside full time students. However, they do not study more than 80 credits in each academic calendar year.

Module	Title	Credits	Period	Type
Group 12	Min Value: 40 Max Value: 40			
5CW004	Writing, Region and Identity	20	SEM2	
5CW004 5CW005	Writing, Region and Identity Genres: Horror and Speculative Fictions	20	SEM2	

Group 01 | Min Value: 20 | Max Value: 20

5EN016	Green Ink: Culture, Nature and the Environment	20	SEM2
5CW002	Writing Features	20	SEM2

Continuing students will follow the programme indicated below:

January (Full-time)

Full time and Sandwich Undergraduate Honours students normally study 120 credits per academic year; 60 credits semester 1 and 60 credits semester 2.

Part time students study alongside full time students. However, they do not study more than 80 credits in each academic calendar year.

Module	Title	Credits	Period	Type
5CW004	Writing, Region and Identity	20	SEM2	Core
5CW002	Writing Features	20	SEM2	Core

Group 12 | Min Value: 20 | Max Value: 20

5EN005	Stylistics: Stories and Style	20	SEM2
5FI012	Reusing and Retelling: Hybridity and Adaptation	20	SEM2

January (Full-time)

Full time and Sandwich Undergraduate Honours students normally study 120 credits per academic year; 60 credits semester 1 and 60 credits semester 2.

Part time students study alongside full time students. However, they do not study more than 80 credits in each academic calendar year.

Module	Title	Credits	Period	Type
Group 11	Min Value: 40 Max Value: 40			
5CW003	The Personal Essay	20	SEM1	
5CW008	Writing Genres: Crime & thrillers	20	SEM1	
	Verse-atile: Poetry for page, stage and beyond	20	SEM1	

Group 01 | Min Value: 20 | Max Value: 20

5DM041	Screenwriting	20	SEM1
5EN007	Children's Literature	20	SEM1

Continuing students will follow the programme indicated below:

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Part time students study alongside full time students. However, they do not study more than 80 credits in each academic calendar year.

Module	Title	Credits	Period	Type
5CW003	The Personal Essay	20	SEM1	Core
5EN007	Children's Literature	20	SEM1	Core

Group 11 | Min Value: 20 | Max Value: 20

5HU002	Populist Texts: Literature and Politics	20	SEM1
5DM041	Screenwriting	20	SEM1

January (Full-time)

Full time and Sandwich Undergraduate Honours students normally study 120 credits per academic year; 60 credits semester 1 and 60 credits semester 2.

Part time students study alongside full time students. However, they do not study more than 80 credits in each academic calendar year.

Module	Title	Credits	Period	Type
Group 18	Min Value: 20 Max Value: 20			
6CW003	Independent Study - Writing Project	20	SEM2	
6HU001	Humanities Business and Community Link	20	SEM2	
6CW007	Writing Futures	20	SEM2	Core
Group 01	Min Value: 20 Max Value: 20			
6EN021	Literature in the Digital Age	20	SEM2	
6CW008	Writing the Novel Beyond First Chapters	20	SEM2	

Continuing students will follow the programme indicated below:

January (Full-time)

Full time and Sandwich Undergraduate Honours students normally study 120 credits per academic year; 60 credits semester 1 and 60 credits semester 2.

Module	Title	Credits	Period	Туре
6EN021	Literature in the Digital Age	20	SEM2	Core
Group 18	Min Value: 20 Max Value: 20			
6CW003	Independent Study - Writing Project	20	SEM2	
6HU001	Humanities Business and Community Link	20	SEM2	
6CW007	Writing Futures	20	SEM2	Core
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January (Full-time)

Full time and Sandwich Undergraduate Honours students normally study 120 credits per academic year; 60 credits semester 1 and 60 credits semester 2.

Part time students study alongside full time students. However, they do not study more than 80 credits in each academic calendar year.

Module	Title	Credits	Period	Type
6CW001	Writing a Novel	20	SEM1	Core

Group 01 | Min Value: 40 | Max Value: 40

6CW010	Geopoetics & Eco-Narratives	20	SEM1
6DM027	Opportunity, Entrepreneurship and Employability in the Creative Industries	20	SEM1
6EN022	The Centre Cannot Hold: Postcolonial Texts and Intersectionality	20	SEM1

Continuing students will follow the programme indicated below:

January (Full-time)

Full time and Sandwich Undergraduate Honours students normally study 120 credits per academic year; 60 credits semester 1 and 60 credits semester 2.

Part time students study alongside full time students. However, they do not study more than 80 credits in each academic calendar year.

Module	Title	Credits	Period	Type
6CW002	Genre	20	SEM1	Core
6CW001	Writing a Novel	20	SEM1	Core
6EN009	Unpopular Texts	20	SEM1	Core

September (Full-time)

Module	Title	Credits	Period	Type
3GK012	Preparing for Success at University	40	SEM1	Core
3GK014	Wolverhampton and its People	20	SEM1	Core
3GK013	Project-Based Learning	40	SEM2	Core
3HU006	Representations of Utopias and Dystopias	20	SEM2	Core

September (Full-time)

Module	Title	Credits	Period	Туре
4CW003	Craft of Writing	20	SEM1	Core
4CW007	Introduction to Creative Non-fiction	20	SEM1	Core
4CW001	Reading as a Writer	20	SEM2	Core
4EN009	Reading and Writing Poetry	20	SEM2	Core
4EN013	Going Round the Wrekin: The Midlands in Literature	20	SEM1	Core
4FI001	Screen Analysis: Storytelling	20	SEM2	Core

Continuing students will follow the programme indicated below:

September (Full-time)

Full time and Sandwich Undergraduate Honours students normally study 120 credits per academic year; 60 credits semester 1 and 60 credits semester 2.

Module	Title	Credits	Period	Type
5CW003	The Personal Essay	20	SEM1	Core
5EN007	Children's Literature	20	SEM1	Core
5CW004	Writing, Region and Identity	20	SEM2	Core
5CW002	Writing Features	20	SEM2	Core

Group 11 | Min Value: 20 | Max Value: 20

5HU002	Populist Texts: Literature and Politics	20	SEM1
5DM041	Screenwriting	20	SEM1

Group 12 | Min Value: 20 | Max Value: 20

5EN005	Stylistics: Stories and Style	20	SEM2
5FI012	Reusing and Retelling: Hybridity and Adaptation	20	SEM2

September (Full-time)

Full time and Sandwich Undergraduate Honours students normally study 120 credits per academic year; 60 credits semester 1 and 60 credits semester 2.

Module	Title	Credits	Period	Туре
Group 11	Min Value: 40 Max Value: 40			
5CW003	The Personal Essay	20	SEM1	
5CW008	Writing Genres: Crime & thrillers	20	SEM1	
5CW010	Verse-atile: Poetry for page, stage and beyond	20	SEM1	
Group 12	Min Value: 40 Max Value: 40			
5CW004	Writing, Region and Identity	20	SEM2	
5CW005	Genres: Horror and Speculative Fictions	20	SEM2	
5FI012	Reusing and Retelling: Hybridity and Adaptation	20	SEM2	
	Min Value: 20 Max Value: 20			
5DM041	Screenwriting	20	SEM1	
CENTOOR	Children's Literature	20	SEM1	
5ENUU7				
5EN007 Group 01	Min Value: 20 Max Value: 20			
	Min Value: 20 Max Value: 20 Green Ink: Culture, Nature and the Environment	20	SEM2	

Continuing students will follow the programme indicated below:

September (Full-time)

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Module	Title	Credits	Period	Type
6CW002	Genre	20	SEM1	Core
6CW001	Writing a Novel	20	SEM1	Core
6EN021	Literature in the Digital Age	20	SEM2	Core
6CW007	Writing Futures	20	SEM2	Core

Group 18 | Min Value: 20 | Max Value: 20

6CW003	Independent Study - Writing Project	20	SEM2	
6HU001	Humanities Business and Community Link	20	SEM2	
6EN009	Unpopular Texts	20	SEM1	Core

September (Full-time)

Full time and Sandwich Undergraduate Honours students normally study 120 credits per academic year; 60 credits semester 1 and 60 credits semester 2.

Module	Title	Credits	Period	Type
6CW001	Writing a Novel	20	SEM1	Core
6CW007	Writing Futures	20	SEM2	Core

Group 01 | Min Value: 40 | Max Value: 40

6CW010	Geopoetics & Eco-Narratives	20	SEM1
6DM027	Opportunity, Entrepreneurship and Employability in the Creative Industries	20	SEM1
6EN022	The Centre Cannot Hold: Postcolonial Texts and Intersectionality	20	SEM1

Group 02 | Min Value: 20 | Max Value: 20

6CW003	Independent Study - Writing Project	20	SEM2
6HU001	Humanities Business and Community Link	20	SEM2

Group 01 | Min Value: 20 | Max Value: 20

6EN021	Literature in the Digital Age	20	SEM2
6CW008	Writing the Novel Beyond First Chapters	20	SEM2

Please note: Optional modules might not run every year, the course team will decide on an annual basis which options will be running, based on student demand and academic factors, to create the best learning experience.

Learning, Teaching and Assessment

F	Acac	lemic	Regu	lations	Exem	ption:

NONE

Reference Points:

Tutorials are available with lecturers and GTAs and can be booked by email, phone, or the university booking system. GTAs also offer drop-in sessions, which will be advertised to students in class and on the website. You will also have access to an Academic Coach at levels 3 and 4. The coach will provide individual support with study skills and with any issues arising from transferring to university level study

UK Quality Code for Higher Education

Qualifications and Credit Frameworks

Subject Benchmark Statements

University Policies and Regulations

enquiry in the subject(s) relevant to the named award, and ability to evaluate critically the appropriateness of different

approaches to solving problems in the field of study.

Equality Act (2010)

Overview of Assessment:

As part of the course approval process, the course learning outcomes were mapped to each of the modules forming the diet of the programme of study. This process confirmed that all course learning outcomes can be met through successful completion of the modules. This mapping applies to the final award as well as to all of the intermediate awards

the intermediate awards.	
Learning Outcomes	Modules
FY01 Articulate your understanding of a range of facts and theories relating to subjects studied .	
FY02 Complete tasks and address problems that, while well-defined, may be complex and non-routine.	
FY03 Can interpret and evaluate relevant information and ideas.	
FY04 Can describe key academic skills and conventions appropriate to the level of study and apply them to your work.	
CERTHE01 Demonstrate knowledge of the underlying concepts and principles associated with your area(s) of study, and an ability to evaluate and interpret these within the context of that area of study.	
CERTHE02 Demonstrate an ability to present, evaluate and interpret qualitative and quantitative data, in order to develop lines of argument and make sound judgements in accordance with basic theories and concepts of your subject(s) of study.	
CERTHE03 Evaluate the appropriateness of different approaches to solving problems related to your area(s) of study and/or work.	
CERTHE04 Communicate the results of your study/work accurately and reliably, and with structured and coherent arguments.	
CERTHE05 Demonstrate the qualities and transferable skills necessary for employment requiring the exercise of some personal responsibility.	
DIPHE01 Demonstrate knowledge and critical understanding of the well-established principles of your area(s) of study, and of the way in which those principles have developed with an understanding of the limits of your knowledge, and how this influences analyses and interpretations based on that knowledge.	
DIPHE02 Demonstrate the ability to apply underlying concepts and principles outside the context in which they were first studied, including, where appropriate, the application of those principles in an employment context.	
DIPHE03 Demonstrate knowledge of the main methods of	

DIPHE04 Use a range of established techniques to initiate and Modules undertake critical analysis of information, and to propose solutions to problems arising from that analysis. DIPHE05 Effectively communicate information, arguments and analysis in a variety of forms to specialist and nonspecialist audiences, and deploy key techniques of the discipline effectively. DIPHE06 Demonstrate the qualities and transferable skills necessary for employment, requiring the exercise of personal responsibility and decision-making and undertake further training, developing existing skills and acquire new competences that will enable them to assume significant responsibility within organisations. BHONSN01 Demonstrate critical and creative ability. BHONSN02 Use a variety of sources to analyse texts. BHONSN03 Demonstrate key employment skills (e.g. selfmanagement, IT, digital literacy, enterprise, working in groups). BHONSN04 Write with clarity and coherence. BHONSN05 Articulate knowledge and understanding of relevant theory. BHONSN06 Demonstrate an ability to conduct research. BHONS01 Think critically, reflectively and creatively about writing. BHONS02 Engage in the comprehension, analysis and appreciation of written texts using a variety of written, oral and digital resources. BHONS03 Demonstrate key employment skills in selfmanagement, self-discipline, digital literacy, enterprise, group and collaborative work. BHONS04 Produce artistically coherent, original and technically adept writing demonstrating knowledge and understanding of medium and genre as per the authorial intention. BHONS05 Articulate both orally and in writing knowledge and understanding of texts, discourse conventions, theories and narrative strategies relevant to the study of creative and professional writing with a multicultural context. BHONS06 Be able to source, research, assimilate and articulate material relevant to the production of creative and

Teaching, Learning and Assessment:

professional writing.

Foundation Year: The course is taught via lectures, workshops, tutorials and seminars, it is assessed via coursework, which comprises of creative writing pieces, presentations, essays, group work, exams, and other essay-style pieces of writing.

Post Foundation Year: On this programme, you will encounter a variety of learning activities suited to the facilitation of creative writing as an academic subject and designed to equip you with subject-specific knowledge alongside a range of subject-specific and transferable skills. All modules encourage you to read widely, and critically, to free write and write to task, exploring medium, style, and form. Our teaching is delivered via a variety of methods including: lectures; seminars; interactive and formative workshops; project

work; group presentations; discussion and online interaction; portfolio clinics and one-to-one tutorials; interdisciplinary projects; guest lectures; interactive panel events; blogs and digital-related content; and a dedicated Writing Week that brings all students together as one learning community.

Formative (draft) assessment is built into modules at every level to enable you to achieve your full potential in summative (graded) assessment, and practice crucial skills for academic success. All modules are assessed via creative portfolios accompanied by reflective commentary work, and dependent upon the module, there might be additional summative assessment via review work; writer's logs; online journaling; synopsis and marketplace overview work. Other assessment activities might include project proposals and creative brief responses; CVs; poster presentations; digital artefacts; creative/imaginative pieces; public engagement artefacts; verbal and/or video presentations; podcasts; performances; practical skills assessment.

In the final year of your undergraduate degree, you are likely to be expected to write an extended piece of work or research, such as a dissertation or a practice-based piece of research. This period of sustained independent study via the creative writing portfolio at Level 6 enables you to process all programme content to date and direct it into practice.

The University of Wolverhampton supports your learning and progress throughout enabling you to develop skills and capabilities beyond your university studies and into your graduate employment. Your programme may include a Programme Leader alongside academic coaches and personal tutors who will be available throughout the entirety of your degree to offer academic and pastoral support, as well as signposting to other student services.

You receive feedback on your assessment within 4 weeks of submission via the University's VLE. Types of feedback can include feedback grids, comments on the submission portal, audio feedback. A sample of work is moderated by a member of the subject team, and you will have the opportunity to discuss your feedback in one-to-one tutorials by appointment.

Students are at the heart of our assessment design; you will have opportunities to select and develop assessment that suits your strengths, and that develops new skills and abilities.

Assessment Methods:

At the University of Wolverhampton, a variety of modes of assessment will be used to support and test your learning and progress and to help you develop capabilities that are valued beyond your University studies and into your working life. Your course may include a variety of assessment activities:

Written examinations (including online examinations, open and closed book examinations and quizzes)
Coursework (for example, essays, reports, portfolios, project proposals and briefs, CVs, poster presentation)
Practical (for example, oral and video presentations, laboratory work, performances, practical skills assessment)

In the final year of your undergraduate degree, and at the end of your postgraduate degree, you are likely to be expected to write an extended piece of work or research, such as a dissertation or a practice-based piece of research.

Student Support:

University Learning Centres are the key source of academic information for students providing access to:

- Physical library resources (books, journal, DVDs etc.)
- Study areas to allow students to study in the environment that suits them best: Social areas, quiet and silent areas.
- A wide range of online information sources, including eBooks, e-journals and subject databases
- Academic skills support via the Skills for Learning programme
- Students on campus can attend workshops or ask for one-to-one help on a range of skills such as

academic writing and referencing.

- Dedicated Subject Pages to enable you to explore key online information sources that are recommended for their studies.
- Physical access to local libraries both in UK and overseas via SCONUL and WorldCat agreements

Leave of Absence: The University allows breaks in learning of up to two years and there is a process for applying for a leave of absence, which can be accessed through your e:Vision account. Initially you will need to apply for the leave of absence, which could be for medical, parental or personal reasons. A short-term absence, such as annual leave, must not be recorded as a break. The course leader will consider, and where appropriate agree, the leave of absence application. A return date will be identified and agreed for a suitable point in the programme. Additional course fees may be incurred as a result of a leave of absence and you are advised to discuss this with the Faculty Student Services team prior to application.

Transfers: If you are considering transferring from your 4 Year integrated degree, after the Foundation year onto a course with a different course and duration, such as a 3 year degree, then the award authority is bound by the regulations to reassess your standard entitlement. This would mean that once you changes course, you would effectively be using up your additional year of funding (sometimes referred to as a gift year or a +1). This may affect you if they have any previous study or need to repeat a year in the future, unless the course you are transferring to also has a foundation year and you are going onto an advanced year.

General University support:

<u>University Learning Centres</u> are the key source of academic information for students. Learning Centres provide physical library resources (books, journal, DVDs etc.) and offer a range of study areas to allow students to study in the environment that suit them best: Social areas, quiet and silent areas. Learning Centres also provide access to wide range of online information sources, including eBooks, e-Journals and subject databases.

Learning Centres also provide students with academic skills support via the <u>Skills for Learning programme</u>. Students on campus can attend workshops or ask for one-to-one help on a range of skills such as academic writing and referencing. Students can access a range of online skills material at: <u>www.wlv.ac.uk/lib/skills</u>.

The University also has a host of other services to support you, please take a look at the Student Support website: www.wlv.ac.uk/current-students/student-support/. If you have any questions, need help or advice then ASK@WLV is there for you: www.wlv.ac.uk/current-students/askwlv/.

Course Specific Support

You will be assigned an academic coach when you join our course, who will act as your personal tutor at levels 3 and 4. Your academic coach will provide academic support and pastoral care, to improve engagement and facilitate learning whilst enabling you to gain transferable skills for future employment. This role will transfer to a member of the academic staff in the Creative and Professional Writing team in levels 5 and 6 of your course. Your programme leader will also be available throughout the entirety of your degree to offer academic and pastoral support, and sign-posting to other student services.

Employability in the Curriculum:

Foundation Year:

There are many opportunities to explore your employment potential if you study with us, including modules that see you go out into the world of work, opportunities to attend events at employability weeks every spring semester and activities and assignments that help you to explore and demonstrate the transferable skills that you have gained; including the production of material that can be taken to interviews/used in application forms to allow you to show potential employers what you can do.

Undergraduate Programme:

We embed employability within all of our modules, mindful of the business of writing, portfolio careers, working freelance, and within the creative communities. The Learning Pathway programme offers you the

opportunity to develop your expertise in a specific medium of writing so that you are better equipped to enter industry upon graduation. We also offer professional writing experience in modules such as Writing Features and Writing Futures where you have the opportunity of developing your skills for specific career paths such as web copy, book blogging, feature writing, and editing. Guest authors and industry experts, including panel events and a dedicated Writing Week, also offer insight into the creative industries and arts-based careers. All of our modules are designed to include presentation work; project management; self-directed study; time management; workshop communication; collaborative project work; realising ideas from genesis to production. We also offer you performance opportunities to showcase your work at literature festivals and open mics. The 24-week option at Level 6 in Writing the Novel offers you to the unique opportunity to work towards a finished manuscript accompanied by synopsis, product analysis (in terms of literary marketplace), and advice in how to pitch to potential publishers. Our graduates go into diverse careers and occupations including professional writing, proof-reading, copyediting and publishing, education at all levels, marketing, PR and communications, management and leadership, librarianship and information services, social work, the civil service, retail and the service sector, fundraising and charity work, journalism, and work within the creative industries and arts communities.

