

## Course Specification

<b>Published Date:</b>	21-Sep-2020
<b>Produced By:</b>	Laura Clode
<b>Status:</b>	Validated

## Core Information

<b>Awarding Body / Institution:</b>	University of Wolverhampton		
<b>School / Institute:</b>	Wolverhampton Business School		
<b>Course Code(s):</b>	AC003T01UV AC003T31UV	Full-time Part-time	4 Years 8 Years
<b>UCAS Code:</b>	N401		
<b>Course Title:</b>	BA (Hons) Accounting and Finance with Foundation Year		
<b>Hierarchy of Awards:</b>	Bachelor of Arts with Honours Accounting and Finance Bachelor of Arts Accounting and Finance Diploma of Higher Education Accounting and Finance Certificate of Higher Education Accounting and Finance Foundation and Preparatory Studies Accounting and Finance University Statement of Credit University Statement of Credit		
<b>Language of Study:</b>	English		
<b>Date of DAG approval:</b>	01/Sep/2017		
<b>Last Review:</b>	2020/1		
<b>Course Specification valid from:</b>	2009/0		
<b>Course Specification valid to:</b>	2026/7		

## Academic Staff

<b>Course Leader:</b>	Mrs Lisa Mckeown
<b>Head of Department:</b>	Mr Andrew Groves

# Course Information

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Location of Delivery:	University of Wolverhampton
Category of Partnership:	Not delivered in partnership
Teaching Institution:	University of Wolverhampton
Open / Closed Course:	This course is open to all suitably qualified candidates.

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## Entry Requirements:

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Entry requirements are subject to regular review. The entry requirements applicable to a particular academic year will be published on the University website (and externally as appropriate e.g. UCAS)

### 2017 Entry

- DD from A level
- BTEC QCF Extended Diploma grade PPP, BTEC QCF Diploma grade MP
- Pass Access to HE Diploma (Full Award)
- If you've got other qualifications or relevant experience, please contact [The Gateway](#) for further advice before applying.
- International entry requirements and application guidance can be found [here](#)

### Other Requirements

Students must have studied a minimum of two years post GCSE level. However, it is expected that some applicants will be mature students with work experience, who wish to further their career development. These applicants will be processed through standard procedures, which may involve an interview as part of the process. Please see <http://wlv.ac.uk/mature> for further information.

Applicants who do not meet the entry requirements may be offered an alternative course.

### Distinctive Features of the Course:

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This course is designed to obtain a high level of exemption from professional body examinations, and therefore give you a fast track towards becoming a professional accountant. The course is also designed to make you attractive to prospective employers as you will already have achieved a substantial part of the required knowledge and skills required by accountants as well as practical skills such as knowledge and use of SageSoft accounting package, the ability to problem solve, work in groups, research and use research methods and work independently. This is a dedicated award which has modules which are designed purely with your needs as a student of accounting and finance in mind as a consequence many (but not all) of the modules are populated by Accounting and finance students alone.

You can develop the skills and knowledge that you need to study at undergraduate level, building on your strengths and working on your weaknesses, so that you can feel confident that by the end you are ready to commence a degree course, and to apply the skills to undertake the directed and independent learning which will help you to achieve your potential. This will allow you to embark on Level 4 study in an appropriate undergraduate discipline or combined award, confident that you have developed the skills and chosen the most relevant subject area(s) to specialise in, which will allow you to perform strongly at degree level and enhance your career aims.

### Educational Aims of the Course:

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The Foundation Year will introduce you to studying at university. You will develop your academic and study skills alongside studying modules that introduce you to the disciplines offered by courses across the Faculty. The Foundation Year will therefore provide a springboard for successful study at levels 4, 5 and 6.

## Intakes:

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September  
January

## Major Source of Funding:

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Office for Students (OFS)

## Tuition Fees:

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Tuition fees are reviewed on an annual basis. The fees applicable to a particular academic year will be published on the University website.

Year	Status	Mode	Amount
2020/1	H	Full Time / Sandwich	£9250.00
2020/1	Overseas	Full Time / Sandwich	£12250.00
2020/1	H	Part Time	£3050.00
2020/1	Overseas	Part Time	£6125.00

## PSRB:

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AC003T01UV (Full-time)

Professional Accreditation Body:  
Association of Chartered Certified Accountants (ACCA)

Accrediting Body:  
Association of Chartered Certified Accountants (ACCA)

Accreditation Statement:  
Accredited by the Association of Chartered Certified Accountants (ACCA) for the purpose of exemptions from some professional examinations.

Approved	Start	Expected End	Renewal
28/Jul/2017	28/Jul/2017	31/Dec/2022	01/Jan/2023

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AC003T31UV (Part-time)

Professional Accreditation Body:  
Association of Chartered Certified Accountants (ACCA)

Accrediting Body:  
Association of Chartered Certified Accountants (ACCA)

Accreditation Statement:  
Accredited by the Association of Chartered Certified Accountants (ACCA) for the purpose of exemptions from some professional examinations.

Approved	Start	Expected End	Renewal
28/Jul/2017	28/Jul/2017	31/Dec/2022	01/Jan/2023

## Course Structure:

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### January (Full-time)

Part time students study alongside full time students. However, they do not study more than 80 credits in each academic calendar year.

#### Year 1

Module	Title	Credits	Period	Type
3GK012	Preparing for Success at University	40	SEM2	Core
3BU002	21st Century Management	20	SEM2	Core
3BU003	Principles of Business	20	SEM1	Core
3GK013	Project-Based Learning	40	SEM1	Core

Continuing students will follow the programme indicated below:

3GK005	Critical Thinking	20	SEM1	Core
3GK006	Extended Project	20	SEM1	Core
3BU003	Principles of Business	20	SEM1	Core

### January (Full-time)

Part time students study alongside full time students. However, they do not study more than 80 credits in each academic calendar year.

#### Year 2

Module	Title	Credits	Period	Type
4AC010	Financial Accounting Principles	20	SEM2	Core
4AC007	Costing	20	SEM2	Core
4FC001	Quantitative Analysis for Economics and Finance	20	SEM2	Core
4AC011	Professional Skills For Accountants	20	SEM1	Core
4LW016	Business Law	20	SEM1	Core
4AC009	Economics for Accounting and Finance	20	SEM1	Core

### January (Full-time)

Part time students study alongside full time students. However, they do not study more than 80 credits in each

academic calendar year.

### Year 3

Module	Title	Credits	Period	Type
5AC001	Budgeting and Financial Control	20	SEM2	Core
5FC001	Introduction to Financial Economics	20	SEM2	Core
5AC004	Taxation of Individuals	20	SEM2	Core
5AC003	Management Accounting: Decision Making Techniques	20	SEM1	Core
5AC006	Financial Reporting	20	SEM1	Core
5AC009	Digital Accounting	20	SEM1	Core

### January (Full-time)

Part time students study alongside full time students. However, they do not study more than 80 credits in each academic calendar year.

### Year 4

Module	Title	Credits	Period	Type
6AC008	Topics in Accounting and Finance (Project Module)	20	SEM2	Core
6AC004	Strategic Management Accounting and Control	20	SEM2	Core
6AC001	Advanced Financial Reporting	20	SEM2	Core
6AC002	Auditing	20	SEM1	Core
6AC003	Business Taxation	20	SEM1	Core
6FC001	Corporate and Behavioural Finance	20	SEM1	Core

### September (Full-time)

Part time students study alongside full time students. However, they do not study more than 80 credits in each academic calendar year.

### Year 1

Module	Title	Credits	Period	Type
3GK012	Preparing for Success at University	40	SEM1	Core
3BU003	Principles of Business	20	SEM1	Core
3GK013	Project-Based Learning	40	SEM2	Core
3BU002	21st Century Management	20	SEM2	Core

## September (Full-time)

Part time students study alongside full time students. However, they do not study more than 80 credits in each academic calendar year.

### Year 2

Module	Title	Credits	Period	Type
4AC011	Professional Skills For Accountants	20	SEM1	Core
4LW016	Business Law	20	SEM1	Core
4AC009	Economics for Accounting and Finance	20	SEM1	Core
4AC010	Financial Accounting Principles	20	SEM2	Core
4AC007	Costing	20	SEM2	Core
4FC001	Quantitative Analysis for Economics and Finance	20	SEM2	Core

## September (Full-time)

Part time students study alongside full time students. However, they do not study more than 80 credits in each academic calendar year.

### Year 3

Module	Title	Credits	Period	Type
5AC003	Management Accounting: Decision Making Techniques	20	SEM1	Core
5AC006	Financial Reporting	20	SEM1	Core
5AC009	Digital Accounting	20	SEM1	Core
5AC001	Budgeting and Financial Control	20	SEM2	Core
5FC001	Introduction to Financial Economics	20	SEM2	Core
5AC004	Taxation of Individuals	20	SEM2	Core

## September (Full-time)

Part time students study alongside full time students. However, they do not study more than 80 credits in each academic calendar year.

### Year 4

Module	Title	Credits	Period	Type
6AC002	Auditing	20	SEM1	Core
6AC003	Business Taxation	20	SEM1	Core
6FC001	Corporate and Behavioural Finance	20	SEM1	Core
6AC008	Topics in Accounting and Finance (Project Module)	20	SEM2	Core
6AC004	Strategic Management Accounting and Control	20	SEM2	Core
6AC001	Advanced Financial Reporting	20	SEM2	Core

Please note: Optional modules might not run every year, the course team will decide on an annual basis which options will be running, based on student demand and academic factors, to create the best learning experience.

## Learning, Teaching and Assessment

### Academic Regulations Exemption:

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AFRSC/19/16.2.2 FABSS Undergraduate degrees with Foundation Years.

Section 1.3.1 - Exemption from the standard University Academic Framework allowing for the use of 40 credit taught modules at Level 3 and delivery of these within semesters as follows;

3GK012 Preparing for Success at University (40 credits)

3GK013 Project-Based Learning (40 credits).

Effective date: September 2020.

APPROVED (by Chair's Action on 12/2/2020).

### Reference Points:

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[UK Quality Code for Higher Education](#)

[Qualifications and Credit Frameworks](#)

[Subject Benchmark Statements](#)

[University Policies and Regulations](#)

Equality Act (2010)

### Learning Outcomes:

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Foundation Year Course Learning Outcome 1 (UCCL01)

Can articulate your understanding of a range of facts and theories relating to the subjects studied.

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Foundation Year Course Learning Outcome 2 (UCCL02)

Can complete tasks and address problems that, while well-defined, may be complex and non-routine.

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Foundation Year Course Learning Outcome 3 (UCCL03)

Can interpret and evaluate relevant information and ideas.

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Foundation Year Course Learning Outcome 4 (UCCL04)

Can interpret and evaluate relevant information and ideas.

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CertHE Course Learning Outcome 1 (CHECLO1)

Construct, using paper based methods, a limited range of accounting and financial information useful to the management of organisations.

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CertHE Course Learning Outcome 2 (CHECLO2)

Describe financial and non financial accounting information and state how this can be used to provide solutions to accounting and financial issues and problems.

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CertHE Course Learning Outcome 3 (CHECLO3)

Communicate a limited range of financial and non financial information , ideas, problems and solutions to both specialist and non specialist audience.

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CertHE Course Learning Outcome 4 (CHECLO4)

Demonstrate the qualities and transferable skills necessary for employment requiring exercise of some personal responsibility.

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CertHE Course Learning Outcome 5 (CHECLO5)

Have the learning ability to undertake further training as an accounting or finance professional.

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DipHE Course Learning Outcome 1 (DHECLO1)

Construct, using digital and other methods, a range of accounting and financial information useful to the management of organisations.

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DipHE Course Learning Outcome 2 (DHECLO2)

Prepare financial and non-financial accounting information and demonstrate how this can be used to provide solutions to accounting and financial issues and problems.

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DipHE Course Learning Outcome 3 (DHECLO3)

Communicate financial and non-financial information , ideas, problems and solutions to both specialist and non-specialist audience.

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DipHE Course Learning Outcome 4 (DHECLO4)

Demonstrate the qualities and transferable skills necessary for employment requiring the exercise of some personal responsibility and decision making.



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DipHE Course Learning Outcome 5 (DHECLO5)

Have the learning ability to undertake further training as an accounting or finance professional.

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Ordinary Degree Course Learning Outcome 1 (ORDCLO1)

Construct, using digital and other methods, a wide range of accounting and financial information useful to the management of organisations.

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Ordinary Degree Course Learning Outcome 2 (ORDCLO2)

Critically evaluate financial and non-financial accounting information and use this evaluation to identify a solution, or range of solutions to accounting and financial issues and problems.

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Ordinary Degree Course Learning Outcome 3 (ORDCLO3)

Communicate a wide range of financial and non-financial information, ideas, problems and solutions to both specialist and non-specialist audience.

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Ordinary Degree Course Learning Outcome 4 (ORDCLO4)

Demonstrate the qualities and transferable skills necessary for employment requiring the exercise of initiative, personal responsibility and decision making.

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Ordinary Degree Course Learning Outcome 5 (ORDCLO5)

Have the learning ability to undertake further training as an accounting or finance professional.

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Honours Degree Course Learning Outcome 1 (DEGCLO1)

Construct, using digital and other methods, a wide range of accounting and financial information useful to the management of organisations.

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Honours Degree Course Learning Outcome 2 (DEGCLO2)

Critically evaluate financial and non-financial accounting information and use this evaluation to identify a solution, or range of solutions to accounting and financial issues and problems.

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Honours Degree Course Learning Outcome 3 (DEGCLO3)

Communicate a wide range of financial and non-financial information, ideas, problems and solutions to both specialist and non-specialist audience.

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Honours Degree Course Learning Outcome 4 (DEGCLO4)

Demonstrate the qualities and transferable skills necessary for employment requiring the exercise of initiative, personal responsibility and decision making.

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Honours Degree Course Learning Outcome 5 (DEGCLO5)

Have the learning ability to undertake further training as an accounting or finance professional.

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Overview of Assessment:

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Module	Title	Course Learning Outcomes
3BU002	21st Century Management	UCCL01, UCCL03, UCCL04
3BU003	Principles of Business	UCCL01, UCCL03, UCCL04
3GK012	Preparing for Success at University	UCCL02, UCCL04
3GK013	Project-Based Learning	UCCL02, UCCL04
4AC007	Costing	CHECLO1, CHECLO2, CHECLO3, CHECLO5
4AC009	Economics for Accounting and Finance	CHECLO2, CHECLO3, CHECLO5
4AC010	Financial Accounting Principles	CHECLO1, CHECLO2, CHECLO3, CHECLO5
4AC011	Professional Skills For Accountants	CHECLO3, CHECLO4, CHECLO5
4FC001	Quantitative Analysis for Economics and Finance	CHECLO1, CHECLO2, CHECLO3, CHECLO5
4LW016	Business Law	CHECLO2, CHECLO3, CHECLO5
5AC001	Budgeting and Financial Control	DHECLO1, DHECLO2, DHECLO3, DHECLO5
5AC003	Management Accounting: Decision Making Techniques	DHECLO1, DHECLO2, DHECLO3, DHECLO5
5AC004	Taxation of Individuals	DHECLO1, DHECLO2, DHECLO3
5AC006	Financial Reporting	DHECLO1, DHECLO2, DHECLO3, DHECLO5
5AC009	Digital Accounting	DHECLO1, DHECLO2, DHECLO3, DHECLO4, DHECLO5
5FC001	Introduction to Financial Economics	DHECLO1, DHECLO2, DHECLO3, DHECLO5
6AC001	Advanced Financial Reporting	DEGCLO1, DEGCLO2, DEGCLO3, DEGCLO5, ORDCLO1, ORDCLO2, ORDCLO3, ORDCLO5
6AC002	Auditing	DEGCLO1, DEGCLO2, DEGCLO3, DEGCLO5, ORDCLO1, ORDCLO2, ORDCLO3, ORDCLO5
6AC003	Business Taxation	DEGCLO1, DEGCLO2, DEGCLO3, DEGCLO5, ORDCLO1, ORDCLO2, ORDCLO3, ORDCLO5
6AC004	Strategic Management Accounting and Control	DEGCLO1, DEGCLO2, DEGCLO3, DEGCLO5, ORDCLO1, ORDCLO2, ORDCLO3, ORDCLO5
6AC008	Topics in Accounting and Finance (Project Module)	DEGCLO3, DEGCLO4, DEGCLO5, ORDCLO3, ORDCLO4, ORDCLO5
6FC001	Corporate and Behavioural Finance	DEGCLO1, DEGCLO2, DEGCLO3, DEGCLO5, ORDCLO1, ORDCLO2, ORDCLO3, ORDCLO5

### Teaching, Learning and Assessment:

Students will have the opportunity to develop a range of employability skills and gain detailed knowledge of accounting and financial business through the curriculum. Work related learning in which learning is contextualised and applied to real-life scenarios will ensure that students are encouraged to apply their skills and enhance their employability or career potential.

A number of the level 3 modules are delivered in workshop mode with a set of task-based activities for which students will work individually and in small groups with extensive formative feedback on the process and product of their work.

In terms of the three graduate attributes, these will be addressed through the delivery of specific modules. Each of the graduate attributes is considered below:

## 1. Digitally literate

This is addressed through the adoption of the blended learning entitlements identified in Section 11 below, as applied to modules forming the course structure and summarised in Section 15.

ePDP development: 4AC011

The award will also enable students to use and understand the Sage accounting software, Microsoft Excel and IBM SPSS Statistics.

VLE discussion: 5AC001, 5AC009

A number of modules will also require extensive use of databases such as Bureau Van Dijk Fame as well as financial websites such as Yahoo Finance, FT.com, and other financial web-sites (5AC002).

## 2. Knowledgeable and enterprising

All of the modules contribute to the acquisition and enhancement of knowledge, allowing students to meet the course learning outcomes. Professional Skills for Accountants (4AC011) is specifically designed to develop in students a set of study skills which facilitate business and entrepreneurial learning styles.

## 3. Global citizens

Accounting and finance is inherently global in nature, the standardisation and globalisation of accounting standards and the twenty-four trading in the financial sector have made the accounting and finance business world truly international in focus. This focus can most clearly be seen in the specifically financial accounting and finance modules (5AC006, 5AC002, 6AC005, 6AC001).

## Assessment Methods:

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At the University of Wolverhampton, a variety of modes of assessment will be used to support and test your learning and progress and to help you develop capabilities that are valued beyond your University studies and into your working life. Your course may include a variety of assessment activities:

Written examinations (including online examinations, open and closed book examinations and quizzes)  
Coursework (for example, essays, reports, portfolios, project proposals and briefs, CVs, poster presentation)  
Practical (for example, oral and video presentations, laboratory work, performances, practical skills assessment)

In the final year of your undergraduate degree, and at the end of your postgraduate degree, you are likely to be expected to write an extended piece of work or research, such as a dissertation or a practice-based piece of research.

## Student Support:

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General University support:

[University Learning Centres](#) are the key source of academic information for students. Learning Centres provide physical library resources (books, journal, DVDs etc.) and offer a range of study areas to allow students to study in the environment that suit them best: Social areas, quiet and silent areas. Learning Centres also provide access to wide range of online information sources, including eBooks, e-Journals and subject databases.

Learning Centres also provide students with academic skills support via the [Skills for Learning programme](#). Students on campus can attend workshops or ask for one-to-one help on a range of skills such as academic writing and referencing. Students can access a range of online skills material at: [www.wlv.ac.uk/lib/skills](http://www.wlv.ac.uk/lib/skills)

The [University Student Support website](#) offers advice on a variety of matters (careers, counselling, student union advice, etc.) Students can also access these services by booking appointment with the SU, careers, counselling services, etc.

## Course Specific Support

There are a number of levels of support available for learning;

Each student will be allocated a personal tutor. Personal tutors maintain regular communication (virtual and/or face-to-face) with each of their designated tutees. Follow up meetings are arranged with students who are not making satisfactory progress or who are at risk of withdrawal. Personal tutors assist students in their personal and academic development, planning and progression. As well as offer students advice and guidance to help students liaise with other staff and support facilities in their School and the University, including study skills support.

The Course Leader and level tutors will monitor the academic and experiential quality of the course through Award Boards, focus groups and other channels. The Course Leader also supports and direct students proactively on the course, both collectively and individually, and respond to inquiries and requests from students with regard to the academic programme of study.

The Faculty Enabling Tutor liaises with the Disability Advisory Team regarding provision for specific disabled students and disseminates this information to support the needs of specific disabled students. The Faculty Enabling Tutor also monitors requests for, and provision of, specific examination and assessment arrangements, publicises SNT 'surgery' arrangements and make available time to meet with individual disabled students to enable them to discuss their own school-specific disability issues where necessary. The tutor takes a pro-active role in monitoring the welfare and academic progress of disabled students within the school.

*In-class semester assessments are arranged by the Module tutor. The Module tutor will, where appropriate, ensure that any arrangements made for students requiring special consideration will be checked by the University Disability Advisory Team to ensure fairness and equability, and that the provisions of the University Equal Opportunities policy are met. These arrangements will apply to those students who have identified special learning requirements.*

Members of the Library are invited to speak to students about accessing printed and electronic resources. They are also available in the Library to help students' research.

Each module also provides an extensive reading list and suggestions for web-based and other electronic resources. The University intranet system is widely used in all modules for a variety of pedagogical and more practical purposes relating to the dissemination of information and the submission of student work. Activities provided on CANVAS by academic staff are done with the help of technical staff.

## Employability in the Curriculum:

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This award provides enhanced employment opportunities in the financial sector. Specifically through its exemptions from the CIMA, ACCA, CIMA and ICAEW qualifications it provides a fast route to gaining professional accountancy qualification. These accountancy qualifications are internationally recognised and so a career in accountancy will enable successful students to broaden their careers onto the international stage. The BA(Hons) Accounting and Finance award will also enhance the opportunities of successful students in the fields of banking, finance, financial services and business management, by providing an enhanced exposure to accounting, finance and business knowledge and skills.

The degree can also be used as the basis for postgraduate study in the area of finance and general business management for example the Business School has a Professional Masters in Finance and Accounting which dovetails in with the knowledge and skills obtained on this programme.

