

## Course Specification

<b>Published Date:</b>	19-Dec-2022
<b>Produced By:</b>	Multi Type Usr Record For All Personnel
<b>Status:</b>	Validated

## Core Information

<b>Awarding Body / Institution:</b>	University of Wolverhampton		
<b>School / Institute:</b>	Wolverhampton Business School		
<b>Course Code(s):</b>	AC003K23UV	Sandwich	4 Years
<b>UCAS Code:</b>	N402		
<b>Course Title:</b>	BA (Hons) Accounting and Finance with Sandwich Placement		
<b>Hierarchy of Awards:</b>	Bachelor of Arts with Honours Accounting and Finance, having satisfactorily completed a sandwich placement Bachelor of Arts with Honours Accounting and Finance Bachelor of Arts Accounting and Finance, having satisfactorily completed a sandwich placement Accounting and Finance, having satisfactorily completed a sandwich placement Accounting and Finance, having satisfactorily completed a sandwich placement University Statement of Credit		
<b>Language of Study:</b>	English		
<b>Date of DAG approval:</b>	25/Sep/2017		
<b>Last Review:</b>	2015/6		
<b>Course Specification valid from:</b>	2009/0		
<b>Course Specification valid to:</b>	2021/2		

## Academic Staff

<b>Course Leader:</b>	Mrs Lisa Mckeown
<b>Head of Department:</b>	

# Course Information

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Location of Delivery:	University of Wolverhampton
Category of Partnership:	Not delivered in partnership
Teaching Institution:	University of Wolverhampton
Open / Closed Course:	This course is open to all suitably qualified candidates.

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## Entry Requirements:

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Entry requirements are subject to regular review. The entry requirements applicable to a particular academic year will be published on the University website (and externally as appropriate e.g. UCAS)

### 2017 Entry

- GCSE Maths at grade C+ / 4

### Plus Either

- 'A' Levels grades BBC - CCC
- BTEC QCF Extended Diploma grade MMM, BTEC QCF Diploma grade DD
- Access to HE Diploma full award (Pass of 60 credits - of which a minimum of 45 credits must be at level 3 including 18 at Merit or Distinction).
- AAT Level 3 Accounting
- If you've got other qualifications or relevant experience, please contact [The Gateway](#) for further advice before applying.
- Successful completion of the [BA\(Hons\) Business Management including Foundation Year](#) guarantees entry on to this course
- International entry requirements and application guidance can be found [here](#)

### Other Requirements

Students must have studied a minimum of two years post GCSE level. However, it is expected that some applicants will be mature students with work experience, who wish to further their career development. These applicants will be processed through standard procedures, which may involve an interview as part of the process. Please see <http://wlv.ac.uk/mature> for further information.

Consideration will be given by the School to applicants with Accounting experience

Those who do not meet the entry requirements may be offered an alternative course.

## Distinctive Features of the Course:

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This course is designed to obtain a high level of exemption from professional body examinations, and therefore give you a fast track towards becoming a professional accountant. The course is also designed to make you attractive to prospective employers as you will already have achieved a substantial part of the required knowledge and skills required by accountants as well as practical skills such as knowledge and use of SageSoft accounting package, the ability to problem solve, work in groups, research and use research methods and work independently. This is a dedicated award which has modules which are designed purely with your needs as a student of accounting and finance in mind as a consequence many (but not all) of the modules are populated by Accounting and finance students alone.

A placement can be undertaken anywhere; local, national or even, in some instances, international. During a placement, you will be doing similar work to a normal employee of the organisation giving you a unique

insight into your chosen profession or sector, the opportunity to acquire crucial personal skills and also the opportunity to build a network of useful contacts. Many companies that employ graduates use placement programmes as a method of recruitment so you could be fast tracked into employment or onto one of their graduate schemes if you impress them.

The team at [The Workplace](#) constantly search for new placement opportunities but if you find an opportunity that interests you or you have been successful in securing one yourself, contact them for further information and support.

### Educational Aims of the Course:

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This award has been designed to give you an excellent start as an accountant, financier, banker or a financially literate business person. You will gain not only a wide-range of accounting based skills which will be attractive to employers, both inside and outside the accountancy profession but will also develop your personal skills through academic challenge. This programme has been designed specifically to provide a significant amount of exemptions from accounting professional body examinations. It will also provide training in the use of accounting software, development of research skills and academic and report writing and further academic and business skills which will enable you to better adapt to the rapidly changing environment of work and social life.

This award is not only suitable for those who wish to become accountants but also provides enhanced exposure to accounting, finance and business knowledge and skills which are relevant in the fields of banking, finance, financial services and business management.

The degree can also be used as the basis for postgraduate study in the area of finance and general business management for example the Business School has a Professional Masters in Finance and Accounting which dovetails in with the knowledge and skills obtained on this programme.

### Intakes:

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September

### Major Source of Funding:

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Office for Students (OFS)

### Tuition Fees:

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Tuition fees are reviewed on an annual basis. The fees applicable to a particular academic year will be published on the University website.

Year	Status	Mode	Amount
2020/1	H	Full Time / Sandwich	£9250.00
2020/1	Overseas	Full Time / Sandwich	£12250.00
2021/2	H	Full Time / Sandwich	£9250.00
2021/2	Overseas	Full Time / Sandwich	£12950.00
2022/3	H	Full Time / Sandwich	£9250.00
2022/3	Overseas	Full Time / Sandwich	£13450.00

### PSRB:

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AC003K23UV (Sandwich)

Professional Accreditation Body:  
Association of Chartered Certified Accountants (ACCA)

Accrediting Body:  
Association of Chartered Certified Accountants (ACCA)

Accreditation Statement:  
Accredited by the Association of Chartered Certified Accountants (ACCA) for the purpose of exemptions from some professional examinations.

Approved	Start	Expected End	Renewal
27/Jul/2017	27/Jul/2017	31/Dec/2027	

AC003K23UV (Sandwich)

Professional Accreditation Body:  
Chartered Institute of Management Accountants (CIMA)

Accrediting Body:  
Chartered Institute of Management Accountants (CIMA)

Accreditation Statement:  
Accredited by the Chartered Institute of Management Accountants (CIMA) for the purpose of exemption from some professional examinations through the Accredited degree accelerated route.

Approved	Start	Expected End	Renewal
26/Sep/2016	26/Sep/2016		

AC003K23UV (Sandwich)

Professional Accreditation Body:  
Institute of Chartered Accountants in England and Wales (ICAEW)

Accrediting Body:  
Institute of Chartered Accountants in England and Wales (ICAEW)

Accreditation Statement:  
Accredited by the Institute of Chartered Accountants England and Wales (ICAEW) for the purpose of exemption from some professional examinations.

Approved	Start	Expected End	Renewal
01/Jan/2020	01/Jan/2020	31/Dec/2022	31/Dec/2022

Course Structure:

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**September (Sandwich)**

Module	Title	Credits	Period	Type
4AC011	Professional Skills For Accounting & Finance	20	SEM1	Core
4LW016	Business Law	20	SEM1	Core
4AC009	Economics	20	SEM1	Core
4AC010	Financial Accounting Principles	20	SEM2	Core
4AC007	Costing	20	SEM2	Core
4FC001	Quantitative Analysis	20	SEM2	Core

## September (Sandwich)

Module	Title	Credits	Period	Type
5AC003	Management Accounting: Decision Making Techniques	20	SEM1	Core
5AC006	Financial Reporting	20	SEM1	Core
5AC009	Digital Accounting	20	SEM1	Core
5AC001	Budgeting and Financial Control	20	SEM2	Core
5FC001	Introduction to Financial Economics	20	SEM2	Core
5AC004	Taxation of Individuals	20	SEM2	Core

## September (Sandwich)

Module	Title	Credits	Period	Type
5BU005	Supervised Work Experience	40	YEAR	Core

## September (Sandwich)

Module	Title	Credits	Period	Type
6AC002	Auditing	20	SEM1	Core
6AC003	Business Taxation	20	SEM1	Core
6FC001	Corporate and Behavioural Finance	20	SEM1	Core
6AC008	Topics in Accounting and Finance (Project Module)	20	SEM2	Core
6AC004	Strategic Financial Management	20	SEM2	Core
6AC001	Advanced Financial Reporting	20	SEM2	Core

Please note: Optional modules might not run every year, the course team will decide on an annual basis which options will be running, based on student demand and academic factors, to create the best learning experience.

## Learning, Teaching and Assessment

## Academic Regulations Exemption:

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### Reference Points:

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Accounting Professional Body requirements (ACCA , CIMA, ICAEW and CIPFA)

QAA Finance Subject Benchmark 2016

QAA Accounting Subject Benchmark 2016

UWBS Assessment handbook

QAA level descriptors in the Framework for Higher Education Qualifications.

### Overview of Assessment:

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Learning Outcomes	Modules
<b>BHONS01</b> Construct, using paper based methods, a limited range of accounting and financial information useful to the management of organisations.	4AC007 Costing 4AC009 Economics 4AC010 Financial Accounting Principles 4FC001 Quantitative Analysis 4LW016 Business Law 6AC001 Advanced Financial Reporting 6AC002 Auditing 6AC003 Business Taxation 6AC004 Strategic Financial Management 6FC001 Corporate and Behavioural Finance 5AC001 Budgeting and Financial Control 5AC003 Management Accounting: Decision Making Techniques 5AC004 Taxation of Individuals 5AC006 Financial Reporting 5AC009 Digital Accounting 5FC001 Introduction to Financial Economics 6AC001 Advanced Financial Reporting 6AC002 Auditing 6AC003 Business Taxation 6AC004 Strategic Financial Management 6FC001 Corporate and Behavioural Finance
<b>BHONS02</b> Describe financial and non financial accounting information and state how this can be used to provide solutions to accounting and financial issues and problems.	4AC007 Costing 4AC009 Economics 4AC010 Financial Accounting Principles 4AC011 Professional Skills For Accounting & Finance 4FC001 Quantitative Analysis 4LW016 Business Law 6AC001 Advanced Financial Reporting 6AC002 Auditing 6AC003 Business Taxation 6AC004 Strategic Financial Management 6AC008 Topics in Accounting and Finance (Project Module) 6FC001 Corporate and Behavioural Finance 5AC001 Budgeting and Financial Control 5AC003 Management Accounting: Decision Making Techniques 5AC004 Taxation of Individuals 5AC006 Financial Reporting 5AC009 Digital Accounting 5FC001 Introduction to Financial Economics 6AC001 Advanced Financial Reporting 6AC002 Auditing 6AC003 Business Taxation

Learning Outcomes	Modules
<b>BHONS03</b> Communicate a limited range of financial and non financial information , ideas, problems and solutions to both specialist and non specialist audience.	6AC004 Strategic Financial Management 6AC008 Topics in Accounting and Finance (Project Module) 6FC001 Corporate and Behavioural Finance 4AC011 Professional Skills For Accounting & Finance 6AC008 Topics in Accounting and Finance (Project Module) 5BU005 Supervised Work Experience 6AC008 Topics in Accounting and Finance (Project Module)
<b>BHONS04</b> Demonstrate the qualities and transferable skills necessary for employment requiring exercise of some personal responsibility.	4AC007 Costing 4AC009 Economics 4AC010 Financial Accounting Principles 4AC011 Professional Skills For Accounting & Finance 4FC001 Quantitative Analysis 4LW016 Business Law 6AC001 Advanced Financial Reporting 6AC002 Auditing 6AC003 Business Taxation 6AC004 Strategic Financial Management 6AC008 Topics in Accounting and Finance (Project Module) 6FC001 Corporate and Behavioural Finance 5AC001 Budgeting and Financial Control 5AC003 Management Accounting: Decision Making Techniques 5AC006 Financial Reporting 5AC009 Digital Accounting 5FC001 Introduction to Financial Economics 6AC001 Advanced Financial Reporting 6AC002 Auditing 6AC003 Business Taxation 6AC004 Strategic Financial Management 6AC008 Topics in Accounting and Finance (Project Module) 6FC001 Corporate and Behavioural Finance
<b>BHONS05</b> Have the learning ability to undertake further training as an accounting or finance professional.	
<b>BHONS01</b> Construct, using digital and other methods, a wide range of accounting and financial information useful to the management of organisations.	
<b>BHONS02</b> Critically evaluate financial and non-financial accounting information and use this evaluation to identify a solution, or range of solutions to accounting and financial issues and problems.	
<b>BHONS03</b> Communicate a wide range of financial and non-financial information, ideas, problems and solutions to both specialist and non-specialist audience.	
<b>BHONS04</b> Demonstrate the qualities and transferable skills necessary for employment requiring the exercise of initiative, personal responsibility and decision making.	
<b>BHONS05</b> Have the learning ability to undertake further training as an accounting or finance professional.	
<b>BHONS01</b> Construct, using digital and other methods, a range of accounting and financial information useful to the management of organisations.	
<b>BHONS02</b> Prepare financial and non-financial accounting information and demonstrate how this can be used to provide solutions to accounting and financial issues and problems.	
<b>BHONS03</b> Communicate financial and non-financial information , ideas, problems and solutions to both specialist and non-specialist audience.	
<b>BHONS04</b> Demonstrate the qualities and transferable skills	

necessary for employment requiring the exercise of some personal responsibility and decision making.

**BHONS05** Have the learning ability to undertake further training as an accounting or finance professional.

**BHONSN01** Construct, using digital and other methods, a wide range of accounting and financial information useful to the management of organisations.

**BHONSN02** Critically evaluate financial and non-financial accounting information and use this evaluation to identify a solution, or range of solutions to accounting and financial issues and problems.

**BHONSN03** Communicate a wide range of financial and non-financial information, ideas, problems and solutions to both specialist and non-specialist audience.

**BHONSN04** Demonstrate the qualities and transferable skills necessary for employment requiring the exercise of initiative, personal responsibility and decision making.

**BHONSN05** Have the learning ability to undertake further training as an accounting or finance professional.

## Modules

### Teaching, Learning and Assessment:

Students will have the opportunity to develop a range of employability skills and gain detailed knowledge of accounting and financial business through the curriculum. Work related learning in which learning is contextualised and applied to real-life scenarios will ensure that students are encouraged to apply their skills and enhance their employability or career potential.

In terms of the three graduate attributes, these will be addressed through the delivery of specific modules. Each of the graduate attributes is considered below:

#### 1. Digitally literate

This is addressed through the adoption of the blended learning entitlements identified in Section 11 below, as applied to modules forming the course structure and summarised in Section 15.

ePDP development: 4AC011

The award will also enable students to use and understand the Sage accounting software, Microsoft Excel and IBM SPSS Statistics.

A number of modules use the CANVAS Forum (Course Café) for interactive on-line discussion involving staff and students:

CANVAS discussion: 5AC001, 5AC009

A number of modules will also require extensive use of databases such as Bureau Van Dijk Fame as well as financial websites such as Yahoo Finance, FT.com, and other financial web-sites (5AC002).

#### 2. Knowledgeable and enterprising

All of the modules contribute to the acquisition and enhancement of knowledge, allowing students to meet the course learning outcomes. Professional Skills for Accountants (4AC011) is specifically designed to develop in students a set of study skills which facilitate business and entrepreneurial learning styles.

#### 3. Global citizens

Accounting and finance is inherently global in nature, the standardisation and globalisation of accounting standards and the twenty-four trading in the financial sector have made the accounting and finance business world truly international in focus. This focus can most clearly be seen in the specifically financial accounting



and finance modules.

## Assessment Methods:

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At the University of Wolverhampton, a variety of modes of assessment will be used to support and test your learning and progress and to help you develop capabilities that are valued beyond your University studies and into your working life. Your course may include a variety of assessment activities:

Written examinations (including online examinations, open and closed book examinations and quizzes)  
Coursework (for example, essays, reports, portfolios, project proposals and briefs, CVs, poster presentation)  
Practical (for example, oral and video presentations, laboratory work, performances, practical skills assessment)

In the final year of your undergraduate degree, and at the end of your postgraduate degree, you are likely to be expected to write an extended piece of work or research, such as a dissertation or a practice-based piece of research.

## Student Support:

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There are a number of levels of support available for learning;

Each student will be allocated a personal tutor. Personal tutors maintain regular communication (virtual and/or face-to-face) with each of their designated tutees. Follow up meetings are arranged with students who are not making satisfactory progress or who are at risk of withdrawal. Personal tutors assist students in their personal and academic development, planning and progression. As well as offer students advice and guidance to help students liaise with other staff and support facilities in their School and the University, including study skills support.

The Course Leader and level tutors will monitor the academic and experiential quality of the course through Award Boards, focus groups and other channels. The Course Leader also supports and direct students proactively on the course, both collectively and individually, and respond to inquiries and requests from students with regard to the academic programme of study.

The Faculty Enabling Tutor liaises with the Disability Advisory Team regarding provision for specific disabled students and disseminates this information to support the needs of specific disabled students. The Faculty Enabling Tutor also monitors requests for, and provision of, specific examination and assessment arrangements, publicises SNT 'surgery' arrangements and make available time to meet with individual disabled students to enable them to discuss their own school-specific disability issues where necessary. The tutor takes a pro-active role in monitoring the welfare and academic progress of disabled students within the school.

*In-class semester assessments are arranged by the Module tutor. The Module tutor will, where appropriate, ensure that any arrangements made for students requiring special consideration will be checked by the University Disability Advisory Team to ensure fairness and equability, and that the provisions of the University Equal Opportunities policy are met. These arrangements will apply to those students who have identified special learning requirements.*

Members of the Library are invited to speak to students about accessing printed and electronic resources. They are also available in the Library to help students' research.

Each module also provides an extensive reading list and suggestions for web-based and other electronic resources. The University intranet system is widely used in all modules for a variety of pedagogical and more practical purposes relating to the dissemination of information and the submission of student work. Activities provided on CANVAS by academic staff are done with the help of technical staff.

## Employability in the Curriculum:

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This award provides enhanced employment opportunities in the financial sector. Specifically through its

exemptions from the CIMA, ACCA, CIMA and ICAEW qualifications it provides a fast route to gaining professional accountancy qualification. These accountancy qualifications are internationally recognised and so a career in accountancy will enable successful students to broaden their careers onto the international stage. The BA(Hons) Accounting and Finance award will also enhance the opportunities of successful students in the fields of banking, finance, financial services and business management, by providing an enhanced exposure to accounting, finance and business knowledge and skills.

The degree can also be used as the basis for postgraduate study in the area of finance and general business management for example the Business School has a Professional Masters in Finance and Accounting which dovetails in with the knowledge and skills obtained on this programme.

The completion of a Sandwich Year will enable you to gain valuable hands on experience in a relevant work environment. This will not only provide additional practical subject skills but it will also develop personal transferable skills such as communication skills, problem solving skills and demonstrate competency in working with other people. This will increase your employability and assist you in gaining employment in the future.



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